

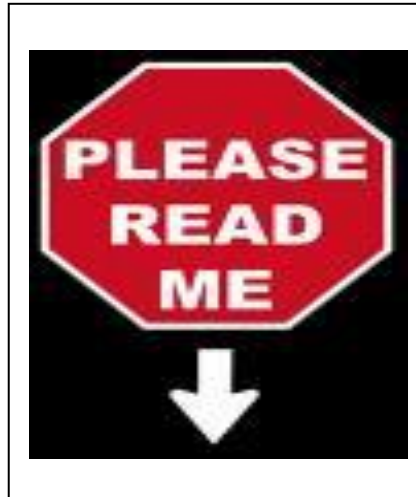
PLATTE RIVER ACADEMY
MIDDLE SCHOOL
(Grades 6, 7 & 8)

2008-2009
Discipline Plan



Rights and Responsibilities

FOR STUDENTS



YOU HAVE THE RIGHT:

1. to attend a safe, orderly and caring school and make it a better place.
2. to receive daily instruction that is competent, well-planned and geared to increase student achievement.
3. to be treated with respect by all students and school personnel.
4. to receive the extra support needed to overcome knowledge deficiencies or learning disabilities.
5. to receive ongoing assessment of progress.
6. to receive academic and personal guidance as needed.

YOU HAVE THE RESPONSIBILITY:

1. to abide by all rules of behavior and to demonstrate your personal best in all academic areas.
2. to attend school on a regular and timely basis.
3. to treat all students, teacher and staff with respect.
4. to take home your daily academic planner, homework and correspondence as required by your teacher.
5. to follow the PRA Discipline Plan.
6. to make up work missed due to an excused absence.

RIGHTS AND RESPONSIBILITIES

FOR PARENTS

YOU HAVE THE RIGHT:

1. to be informed of your child's progress on a regular basis.
2. to be involved in your child's education.
3. to have your child attend a safe, orderly and caring school.
4. to be properly informed of all ongoing school issues.

YOU HAVE THE RESPONSIBILITY:

1. to check your child's academic planner, review interim reports and report cards.
2. to provide educational support by ensuring your child attends school daily, is on time and prepared to learn by having the necessary materials.
3. to support school rules and work cooperatively with the school, avoiding confrontational and adversarial resolution of grievances.
4. to be familiar with and follow school procedures, and to take initiative to obtain information from proper sources, e.g. PRA website, Teacher Web Sites, TeacherEase
5. to review the PRA middle school proactive discipline plan with your child.

Rights and Responsibilities

FOR TEACHERS

YOU HAVE THE RIGHT:

1. to work in a safe, caring and orderly environment, conducive to teaching and learning.
2. to receive support required to provide optimum learning in the classroom.
3. to work with students who make an honest effort to learn.
4. to receive support from parents in the teaching and learning process.
5. to have distractions from educational tasks kept to a minimum.
6. to be treated with respect by all students, parents and school personnel.
7. to correct inappropriate behavior to maximize the learning environment.

YOU HAVE THE RESPONSIBILITY:

1. to come to school dressed appropriately, for a professional environment, prepared to teach all students.
2. to provide well-planned instruction each day.
3. to make every effort to address the needs, concerns and problems of each student.
4. to provide assessments, data and feedback to students and parents.
5. to read and know PRA policy and procedures, including the school-wide Proactive Discipline Plan.
6. to treat all students, parents, and school personnel with respect.
7. to inform parents of behavior changes in students that may potentially affect their academic success.

Discipline Plan

PRA Middle School Discipline has two main goals:

- To ensure the safety of staff and students, and
- To create an environment conducive to learning

Expected Student Behavior

Students must:

- Dress appropriately for school by following the PRA Dress Code.
- Arrive to class on time.
- Be prepared with class materials.
- Walk in the hallways. Running is a potential for injuries and causes disruption.
- Keep hands, body and objects to themselves. Doing so prevents injury and disruption.
- Be courteous and respectful toward all staff, students and visitors.
- Leave gum and candy at home. Gum and candy are prohibited because they may cause damage to school property.
- Follow the PRA technology agreement. Use of the online network is a privilege.
- Follow the rules in the PRA Code of Conduct. Unacceptable behaviors outlined in the Code of Conduct will be subject to disciplinary actions.
- Possession of a wireless communication device (cell phone, camera phone) which disrupts the educational process, the use of a cell phone during school hours in the absence of an emergency will be subject to disciplinary action.
(Note: If students possess a cell phone, it must be turned off and kept out of sight inside a pocket, back pack, purse or similar container, and it may not be used or allowed to emit any ring tone or other noise on school grounds during school hours.)

PROACTIVE DISCIPLINE

The Middle School staff at PRA, the students and their parents must realize that discipline is an important aspect of our school. The objective is to provide a learning environment that is safe, caring and orderly, where everyone is treated with courtesy and respect.

Our educational objectives are aimed at the development of the whole child. Students are provided the opportunity to reach their full potential intellectually, physically, and ethically.

The foundation of this program is a list of rights and responsibilities for teachers, students and parents. Each has an entitlement to receive the benefits of these rights and responsibilities.

Be Respectful, Be Responsible, Be Safe

Our discipline supports the learning environment at PRA by using stringent, but consistent and fair Code of Conduct. All students will abide by the same system. If a rule is broken, consequences will be consistently applied without exception.

Each student will be accountable for his or her actions.

Study and review the Code of Conduct with your child. The understanding of these rules is very important and will affect your child. We are confident that with your support our students will enjoy a learning environment where a high level of academic achievement can take place. When you review and reinforce these concepts at home, you are doing your part to increase your child's overall success.

PLATTE RIVER ACADEMY
Office referral Definitions

Minor Problem Behavior	Definition
Defiance/Disrespect/ Non-compliance	Student engages in brief or low-intensity failure to respond to adults
Technology Violation	Student engages in non-serious but inappropriate use of cell phone, music/video player, camera or computer
Physical Contact – Mild	Student engages in non-serious, but inappropriate physical contact
Disruption	Student engages in low-intensity, but inappropriate disruption
Dress Code	Student does not abide by the approved PRA Dress Code
Property Misuse	Student engages in low-intensity misuse of property
Tardy	Student arrives at class after the class start time
Inappropriate Language	Student engages in low-intensity instance of inappropriate language
Lying/Cheating (K-2)	Student delivers message that is untrue, deliberately violates the rules and/or cheats on an assignment/test
Disobeying the Rules	Student disobeys the established classroom or PRA rules
Unprepared for Class	Student arrives to class unprepared for learning to occur

Major Problem Behavior	Definition
Abusive Language	Student delivers verbal messages/gestures that include swearing, name calling or use of words in an inappropriate way.
Fighting/ Physical Aggression	Student engages in actions involving serious physical contact where injury may occur (e.g. hitting, punching, hitting with an object, kicking, hair pulling, body slamming, scratching, etc.)
Overt Defiance/ Insubordination	Student engages in refusal to follow directions, talks back and/or delivers socially rude interactions
Harassment/Bullying	Student delivers disrespectful message (verbal or gestures) to another person that includes threats and intimidation, obscene gesture, pictures, or written notes.
Disruption	Student engages in behavior causing an interruption in a class or activity. Disruption includes sustained loud talk, yelling/screaming, noise with materials, horseplay or roughhousing, and/or sustained out of seat behavior.
Forgery/Theft	Student is in possession of, having passed on, or being responsible for removing someone else's property or has signed a person's name without that person's permission
Inappropriate Display of Affection	Student engages in inappropriate verbal and/or gestures/contact, of a sexual nature to another student/adult, either consensual or non-consensual
Technology Violation	Student engages in inappropriate use of cell phone, music/video player, camera or computer
Lying/Cheating (3-8)	Student delivers message that is untrue, deliberately violates the rules and/or cheats on an assignment/test
Inappropriate Location	Student is in an area that outside of school boundaries or in a location they do not have permission to be in
Skiping Class/ Truancy	Student leaves class/school without permission or stays out of class/school without permission
Property Damage/ Vandalism	Student participates in an activity that results in the destruction or disfigurement of property
Habitually Disruptive	Student repeatedly violates the PRA Code of Conduct
Repeated Minor Offenses	Student repeatedly receive minor offense violations

PLATTE RIVER ACADEMY
Consequence Matrix
Minor Problem Behaviors

M = Mandatory consequence for the given behavior
A = Progressive and/or optional consequence for the given behavior

All incidents referred to office will result in a discipline slip being given and parent(s) notified either with the discipline slip or a phone call.

Minor Problem Behavior	1st Documented Quarterly Incident	2nd Documented Quarterly Incident	3rd or more Documented Quarterly Incident
Dress Code	<ul style="list-style-type: none"> • Written Warning (M) • Must get in compliance (M) 	<ul style="list-style-type: none"> • Parent Notification (M) • Forfeit next dress of choice day (M) 	<ul style="list-style-type: none"> • Parent Notification (M) • Administrative Meeting (M) • Saturday Detention (M) • Suspension (A)
Cell Phone	<ul style="list-style-type: none"> • Confiscation (M) • Student retrieves at end of day (M) 	<ul style="list-style-type: none"> • Confiscation (M) • Parent retrieves at end of day (M) • Detention (A) 	<ul style="list-style-type: none"> • Confiscation (M) • Parent retrieves at end of day (M) • Saturday Detention (M) • Suspension (A)
Lunch Room Rule Violation	<ul style="list-style-type: none"> • 1-3 days of School Community Service (M) • 1-3 Days Loss of Recess (M) 	<ul style="list-style-type: none"> • 3-5 days of School Community Service (M) • 3-5 Days Loss of Recess (M) • Detention (A) 	<ul style="list-style-type: none"> • 5 days of School Community Service (M) • 5 Days Loss of Recess (M) • Detention (M) • Saturday Detention (A) • Suspension (A)
Recess Rule Violation	<ul style="list-style-type: none"> • 1-3 days Loss of Recess (M) • Detention (A) 	<ul style="list-style-type: none"> • 3-5 days Loss of Recess (M) • Detention (M) 	<ul style="list-style-type: none"> • 5 days Loss of recess (M) • Saturday Detention (M) • Suspension (A)
All other minor problem behaviors	<ul style="list-style-type: none"> • 1-3 days loss of recess (M) • Detention (A) • Discipline Essay (A) 	<ul style="list-style-type: none"> • Detention (M) • Saturday Detention (A) • Suspension (A) 	<ul style="list-style-type: none"> • Saturday Detention (M) • Suspension (A)

- ✓ **Detentions must be served either the day of or the next school day after the incident is documented**
- ✓ **Saturday Detention must be served on the assigned date**
- ✓ **Failure to serve an assigned detention will result in a Saturday Detention**
- ✓ **Failure to serve a Saturday Detention will result in a suspension**
- ✓ **A sports practice, game or other personal commitment is not an acceptable reason to miss a detention.**

PLATTE RIVER ACADEMY
Consequence Matrix
Major Problem Behaviors

M = Mandatory consequence for the given behavior
A = Progressive and/or optional consequence for the given behavior

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Major Problem Behavior	1st Documented Incident	2nd Documented Incident	3rd or more Documented Incident
Harassment Bullying	<ul style="list-style-type: none"> • Apology (M) • Bullying Essay (M) • Saturday School (M) • 1-3 Days Suspension (A) 	<ul style="list-style-type: none"> • Apology (M) • Bullying Essay (M) • 3-5 Days Suspension (M) • Meeting w/ Behavior Team (M) • Loss of participation in school related activities (A) 	<ul style="list-style-type: none"> • Apology (M) • 5+ days suspension (M) • Loss of participation in school related activities (A)
Fighting	<ul style="list-style-type: none"> • Apology (M) • Saturday Detention (M) • 1-3 days suspension (A) 	<ul style="list-style-type: none"> • Apology (M) • 3-5 days suspension (M) • Loss of participation in school related activities (A) 	<ul style="list-style-type: none"> • Apology (M) • 5+ days suspension (M) • Loss of participation in school related activities (A)
Property Damage Vandalism	<ul style="list-style-type: none"> • School Community Service (M) • Restitution (M) • Saturday Detention (M) • 1-3 Days Suspension (A) 	<ul style="list-style-type: none"> • School Community Service (M) • Restitution (M) • Saturday Detention (A) • 3-5 Days Suspension (A) 	<ul style="list-style-type: none"> • School Community Service (M) • Restitution (M) • 5+ Days Suspension (M)

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